

## Fringe Benefits Adjustments

To: Departmental Administrators  
From: Contracts & Grants and Office for Sponsored Programs  
Re: Fringe benefits adjustments

As part of the Sponsored Projects Administration Business Process Improvement initiative, the process for fringe benefits adjustments has been streamlined by now allowing an accounting Journal Voucher (JV) to move fringe benefit charges off of a restricted account for any amount when necessary. Previously a JV was allowed for an adjustment up to \$25, but for amounts greater than \$25, either a payroll JV was needed or a PAR adjustment was required to maintain the salary distribution percentage and benefits distribution percentage. Fringe benefits charges can be moved to a related unrestricted account within the same function category, such as research to research (RR to GR) or public service to public service (RE to GE) or a restricted discretionary account (ie., residual balance, IDC return (900), RX accounts).

For more information, contact your C&G representative. If you would like to see more information on this improvement and other current and completed business process improvement initiatives, please click [here](#).