The University has been informed by the State Accounting Office that the mileage reimbursement rate for travel by state-owned or personal vehicles has been updated. The following reimbursement rate is effective for travel on or after April 17, 2012:

When it is determined that a personal vehicle is the most advantageous form of travel, the employee will be reimbursed for business miles traveled at $0.555 per mile (previously was $0.51 per mile).

If a personal motor vehicle is not determined to be the most advantageous form of travel, but it is used, the employee will be reimbursed for business miles traveled at $0.23 per mile (previously was $0.19 per mile).

The travel expense statement has been modified to reflect these changes. The form is available at https://busfin1.busfin.uga.edu/accounts_payable/travel_expense_login.cfm

The UGA travel policy has been updated and can be viewed at http://askuga.uga.edu/default.asp?id=1619&Lang=1&SID

Questions should be directed to Andre Simmons via email at asimmons@uga.edu